

**NORTH WEST LEICESTERSHIRE DISTRICT COUNCIL**

**CABINET – 23 JULY 2013**

Title of report	<b>MINUTES OF THE GRANTS REVIEW WORKING PARTY</b>
Key Decision	a) Financial No b) Community No
Contacts	Councillor Alison Smith MBE 01530 835668 <a href="mailto:alison.smith@nwleicestershire.gov.uk">alison.smith@nwleicestershire.gov.uk</a>  Director of Services 01530 454555 <a href="mailto:steve.bambrick@nwleicestershire.gov.uk">steve.bambrick@nwleicestershire.gov.uk</a>  Head of Community Services 01530 454832 <a href="mailto:john.richardson@nwleicestershire.gov.uk">john.richardson@nwleicestershire.gov.uk</a>
Purpose of report	To consider the recommendations made by the Grants Review Working Party.
Reason for Decision	To enable community and voluntary organisations in the District to receive financial assistance for projects that meet the Council's priorities.
Council Priorities	Homes and Communities
Implications:	
Financial/Staff	As set out within the budget.
Link to relevant CAT	Stronger CAT
Risk Management	N/A
Equalities Impact Assessment	Equalities Impact Assessment undertaken in 2008/09
Human Rights	None.
Transformational Government	None.
Comments of Head of Paid Service	The report is satisfactory.
Comments of Section 151 Officer	The report is satisfactory.

Comments of Monitoring Officer	The report is satisfactory.
Consultees	Members of the Grants Review Working Party
Background papers	<a href="https://www.nwleics.gov.uk/files/documents/grants_review_working_party_agenda_17_june_2013/170613%20AGENDA%20pack.pdf">https://www.nwleics.gov.uk/files/documents/grants_review_working_party_agenda_17_june_2013/170613%20AGENDA%20pack.pdf</a>
Recommendations	<b>TO APPROVE THE RECOMMENDATIONS MADE BY THE GRANTS REVIEW WORKING PARTY AS DETAILED WITHIN THE MINUTES ATTACHED AT APPENDIX 1.</b>

## 1.0 INTRODUCTION

1.1 The Grants Review Working Party meets each quarter to consider small grant applications and other items as detailed within the terms of reference in paragraph 2. As the group reports directly to Cabinet, all recommendations made will be sent to the first available Cabinet meeting after the group have met for final approval.

## 2.0 GRANTS REVIEW WORKING PARTY – TERMS OF REFERENCE

2.1 To make recommendations to Cabinet in respect of the following:-

- The undertaking of an annual programme of partnership grant reviews to ensure value for money and delivery against the Service Level Agreement;
- The allocation of partnership grants during the budget cycle;
- The assessment of small grant applications on a quarterly basis and determination of awards;
- The review and establishment of the criteria for the small grants programme;
- The continuing monitoring of grants upon completion of the review to ensure compliance.

## APPENDIX 1

MINUTES of a meeting of the GRANTS REVIEW WORKING PARTY held in the Board Room, Council Offices, Coalville on MONDAY, 17 JUNE 2013.

Present: Councillor N Smith (in the Chair)

Councillors P Clayfield, J Cotterill and J Ruff

Officers: Mr G Lewis, Mrs J Summerton and Mrs S Kirkwood

The meeting started at 6.35pm

### 1. ELECTION OF CHAIRMAN

This election of a chairman for the coming year was deferred until the next meeting due to the shortage of Members present. Councillor N Smith was appointed to act as Chairman for this meeting only.

### 2. APOLOGIES FOR ABSENCE

Apologies were received from Councillors J Legrys and D J Stevenson.

### 3. DECLARATION OF INTERESTS

There were no interests declared.

### 4. MINUTES

Consideration was given to the minutes of the meeting on 29 October 2012.

RESOLVED THAT:

The minutes of the meeting held on 29 October 2012 were approved and signed as a true record.

### 5. ONE OFF GRANT APPLICATIONS 2013/14

The one off grant applications were considered.

The Donisthorpe Community Fund – contributions towards the Village Fun Day, Orchard Wood improvements and the Annual Apple Day

Sum requested £450

Sum Recommended £450

RECOMMENDED THAT:

The nominated officer's recommendation is approved.

Ashby Youth for Christ – funding for league fees and Astro Turf hire for a five-a-side team.

Sum requested £378

Sum Recommended £378

RECOMMENDED THAT:

The nominated officer's recommendation is approved.

Community Education and Enterprise Project (CEEP) – the provision of a cultivator/rotivator for Hall Farm Community gardening project.

Sum requested £450

Sum Recommended £450

RECOMMENDED THAT:

The application is deferred until the next meeting to allow further details regarding the proposed storage of the equipment and transport arrangements for participants to be obtained.

Whitwick Community Enterprises – publicity and hire costs for the Party in the Park

Sum requested £450

Sum Recommended £450

RECOMMENDED THAT:

The nominated officer's recommendation is approved.

Moira Canal Festival – contribution towards children's entertainment, falconry and dog display.

Sum requested £450

Sum Recommended £450

RECOMMENDED THAT:

The nominated officer's recommendation is approved.

"The Dialogue", Diseworth's Village Magazine – funding towards a colour edition of the village magazine.

Sum requested £450

Sum Recommended £0

RECOMMENDED THAT:

The application is deferred until the next meeting. Members were keen not to set a precedent for other similar applications, but wished to show their support for the work currently being undertaken in the village. They asked that investigations be made as to whether other local publications could be used to publicise the village and its activities, ie Vision or the Loughborough Echo.

Heart of the Festival – contribution to overall costs for the Festival in June

Sum requested £450

Sum Recommended £450

RECOMMENDED THAT:

The nominated officer's recommendation is approved.

South Derbyshire Mining Preservation Group – funding towards the provision of a display cabinet.

Sum requested £450

Sum Recommended £450

RECOMMENDED THAT:

The nominated officer's recommendation is approved with conditions. It was requested that the contents of the new display cabinet include promotional details for Snibston Discovery Park.

Members expressed concern that there was a need to ensure that no particular area was favoured in any one year and that care also had to be taken with organisations who submitted similar applications one year after another. Mrs Summerton advised that this situation had been alleviated by the new ruling that groups receiving full funding in year one may only apply for 50% of that amount in any subsequent year. Councillor Smith asked for an update on the current level of funds available to the group and was pleased to hear that spending levels were very similar to last year, when there were 36 successful applications leaving a balance of £40 at the end of the year.

**6. OTHER EXTERNAL FUNDING COMING INTO NORTH WEST LEICESTERSHIRE (JULY TO SEPTEMBER 2012 - QTR 2)**

Consideration was given to the report of the Grants and Community Development Officer.

It was noted that the total amount of external funding received into each forum area was as follows:

Ashby area - £48,325  
Coalville area – 69,900  
Valley area – 19,643  
Total funding received for quarter 4 - £137,868

RESOLVED THAT:

The report be received and approved.

**7. MONITORING OF PROJECTS FUNDED 2012 (FOR INFORMATION)**

The report was noted. Members were pleased to see the results of the successful applications from last year.

The meeting closed at 7.06pm.